



Minnesota Board of Behavioral Health and Therapy

APPROVED

BOARD MEETING MINUTES

October 26, 2012 – 12:00 p.m.

Conference Room A, Fourth Floor; 2829 University Avenue SE, Minneapolis, MN 55414

Executive Session

The Executive Session convened at 12:10.p.m. The board revoked the license of Martin Sellner, LADC.

1. Call to Order / Roll Call – Public Session

The public session of the Board meeting was called to order at 12.28 p.m.

Board members present: Barbara Carlson, Marlae Cox-Kolek, Doug Frisk, Freddie Davis-English, Judi Gordon, Yvonne Hundshamer, Kristen Piper, Duane Reynolds, Walter Roberts, Jr., Bob Schmillen, Marjorie Van Slyke, and Nona Wilson

Board members absent: Mary McGowan

Staff members present: Kari Rechtzigel, Executive Director; Samantha Strehlo, LADC Licensing Coordinator; Carly Lykes, LPC/LPCC Licensing Coordinator, Julie Newkirk, Communications Coordinator

Others present: Ben Garbe, Assistant Attorney General; Valerie Fitzgerald, MA, LPC -Minnesota Counseling Association; Margaret Hastings, MA, LPCC; Leah Wachter, LADC

2. Approval of July 27, 2012, Board Meeting Minutes

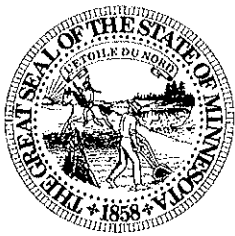
Duane Reynolds moved to approve the minutes. Nona Wilson seconded. Chair Gordon called for a vote on the motion. All board members present voted aye, there were no nays, and the motion to approve the minutes carried.

3. Staff Member Reports

A. Executive Director's Report (Kari Rechtzigel). Ms. Rechtzigel gave a very brief report and directed board members to review the list of recent staff activities related to budget, reports, and public outreach.

1. Communications Coordinator Hired – Julie Newkirk – September 26, 2012. Ms. Newkirk introduced herself to the Board members.

EXECUTIVE	APPL/LICENSURE	POLICY/RULES	LEGISLATIVE	COMPLAINT RESOLUTION	EXAM EVAL
Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke		Nona Wilson		
	Nona Wilson				



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2. Budget Report (Biennial Budget Planning Process: Budget Narrative, Salary Projections, Revenue Estimates, Expenditure Estimates, Change Items (5% reduction required), Departmental Earning Report). Ms. Rechtzigel provided a brief explanation of the requirements for the biennial budget planning process.

3. Biennial Report (July 1, 2010 to June 30, 2012). Ms. Rechtzigel prepared and submitted the report in compliance with Minnesota Statutes section 214.07, subdivision 1b.

4. Public Appearances and Meetings with Educators. Ms. Rechtzigel, Ms. Strehlo, and Ms. Lykes have the following public outreach activities on the fall calendar.

a) September 29, 2012 – LPC/LPCC Licensure Presentation at Argosy University

b) October 3, 2012 – Presentation to Metro State University Students (new LADC regulations in Minnesota Statutes chapter 148F)

c) October 5, 2012 – Presentation to Alcohol and Drug Counseling Educators on chapter 148F at fall MNCASE meeting)

d) October 30, 2012 – Presentation at MARRCH Conference – chapter 148F

e) November 1, 2012 – LPC/LPCC Licensure Presentation at Bethel University

f) November 13, 2012 – Adler Graduate School Staff at Board Office to Discuss both LPC/LPCC Licensure and LADC Licensure

B. LADC Program Update (Samantha Strehlo)

1. Licenses Issued Since Last Board Meeting. Ms. Strehlo provided board members with a list of persons licensed since the last board meeting on July 27, 2012. Sixty-four LADC licenses and 34 temporary permits were issued since the last board meeting. See Attachment 1 to these minutes.

2. Report on Program Operations. Ms. Strehlo reported the following statistics related to total number of licensees: LADCs – 2376, temporary permit holders – 141, LPCCs – 503, and LPCs – 438.

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Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
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	Nona Wilson				



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C. LPC/LPCC Program Update (Carly Lykes).

1. Licenses Issued Since Last Board Meeting. Ms. Lykes provided board members with a list of persons licensed since the last board meeting on July 27, 2012. Eighteen LPCC licenses and 25 LPC licenses were issued since the last board meeting. See Attachment 1 to these minutes.

2. Report on Program Operations. Ms. Lykes reported that licensure activity was slightly lower in the last three months but the receipt of applications is steady. The number of licenses ready to be issued in November is up from the last quarter. She has worked to clean up the backlog of licenses that need to be terminated for non-renewal. Ms. Lykes reported that a notice to all LPCs and applicants will be sent explaining the LPCC conversion method that is currently available until August 1, 2014. Ms. Lykes also reported that all licensees who are licensed after August 1, 2012, will be able to apply graduate credit hours to the 40 CE hours requirement as well as the graduate credit requirement in the first reporting cycle.

Kristen Piper noted that LPCC license number 509 was issued to board member Nona Wilson effective September 1, 2012.

4. Legislative Committee Report (Kari Rechtzigel, Judi Gordon, Samantha Strehlo)

A. LADC Legislation – Creation of working group to evaluate the feasibility of a tiered licensure system for alcohol and drug counselors – report due December 15, 2015.

Chair Gordon reported that there are several activities occurring at the federal and state level that will likely impact the information the working group will study. She mentioned the affordable care act and her work on the state Department of Human Services continuum of care committee. That committee is reviewing assessments, electronic health records, telemedicine, recovery services, and human diversity in all stages of treatment and recovery.

B. LPC/LPCC Legislation – Develop permanent conversion method to LPCC licensure; explore changes to supervision requirements

Ms. Rechtzigel explained the categories of supervisors the board currently recognizes and the need to make the requirements the same for all categories to the extent possible.

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Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
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Chair Gordon appointed Nona Wilson to serve on the Legislative Committee. The Legislative Committee members are: Freddie Davis-English, Judi Gordon, Walter Roberts, and Nona Wilson.

Kristen Piper moved to delegate to the Legislative Committee the authority to develop language for a permanent LPCC conversion method to LPCC licensure and to study supervisor requirements. Barb Carlson seconded. All board members present voted aye, there were no nays, and the motion carried.

5. Variance Requests

A. Samantha (Voeller) Hinderks, MA, LPC Applicant, requested a variance to Minn. R. 2150.5010, related to approving supervised practice hours with non-approved supervisors. Walter Roberts moved to deny the request. Kristen Piper seconded. Chair Gordon did not vote on the motion.* The following board members voted aye to deny the variance request: Nona Wilson, Kristen Piper, Barb Carlson, Duane Reynolds, DeDe Van Slyke, Walter Roberts, Freddie Davis-English, and Bob Schmillen. The following board members voted against the motion to deny the variance request: Yvonne Hundshamer, Doug Frisk and Marlae Cox-Kolek. The motion carried.

Ms. Hinderks may not use supervised practice hours with Molly Pavsek Olson, MA, LMFT or Aaron Joseph Trnka, MA, LMFT to meet the supervision requirements for LPC/LPCC licensure until such time as they meet the approved supervisor requirements in statute and in Minnesota Rules part 2150.5010, subpart 3. The reason for the board's denial is that the board members determined that Ms. Hinderks did not show sufficient hardship or injustice for purposes of meeting the grounds for the granting of a discretionary variance. Specifically, board members noted that she practices in the Twin Cities metropolitan area, and there are numerous board-approved supervisors in the metro area available to provide her with licensure supervision that meets the LPC/LPCC supervision requirements.

B. Jacinta Putnam, MS, LPC Applicant, requested a variance to Minn. R. 2150.5010, related to approving supervised practice hours with a non-approved supervisor. Duane Reynolds moved to approve the request. Freddie Davis-English seconded. Chair Gordon did not vote on the motion.* Walter Roberts and DeDe Van Slyke voted against the motion. All other board members present voted aye, and the request was granted. Ms. Putnam's supervised practice hours with Angela Bellanger, MSW, LICSW (White Earth), were approved for purposes of compliance with the requirements for LPC/LPCC supervision. Ms. Bellanger was approved for this single instance of supervision.

[*Chair votes when there is a tie.]

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Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
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6. Termination of LPC Licenses for Nonrenewal

Duane Reynolds moved to approve a list of 41 LPC licenses for board termination. Freddie Davis-English seconded. All board members present voted aye, there were no nays, and the licenses on Attachment 2 to these minutes were board terminated.

7. Election of Board Chair and Vice Chair for 2013; Selection of Quarterly Board Meeting Dates and Starting Times for 2013

Walter Roberts moved to have Judi Gordon and Kristen Piper continue to serve as chair and vice chair in 2013. Nona Wilson seconded. All board members present voted aye, there were no nays, and the motion carried.

The board agreed to the following 2013 meeting dates: January 25, 2013; April 26, 2013; July 26, 2013; and October 25, 2013. Meetings will begin at 10:30 a.m.

8. Public Comment Period

Valerie Fitzgerald, MA, LPC addressed the board and noted that she is the interim president of the Minnesota Counseling Association (MnCA). She noted that MnCA plans to have volunteers review the regulations for other mental health professional licenses with the goal of demonstrating disparities between their requirements and those in place for professional counselors.

Margaret Hastings, MS, LPCC addressed the board and stated that in January 2013 she will begin conducting quarterly consultation and mentoring meetings in her office. She will assist applicants with reviewing coursework required for licensure. Ms. Hastings noted that the University of Minnesota offers credits to persons aged 62 and over for \$10 per credit. Chair Gordon recommended to Ms. Hastings that applicants organize syllabi in numerical order by course number and to highlight key words in yellow to assist the Application and Licensure Committee in their review.

9. Adjournment

Walter Roberts moved to adjourn the meeting. Duane Reynolds seconded. All board members present voted aye, there were no nays, and the meeting adjourned at 1:42 p.m.

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	DeDe Van Slyke		Nona Wilson		
	Nona Wilson				

Licenses Issued
From 07/28/2012 to 10/26/2012

S.B. +
B.C.1

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Flannagan, John	CC	501	08/01/2012	Conversion Method
Lufholm, Amanda	CC	502	08/01/2012	Conversion Method
Miralles Cardona, Cristina	CC	503	08/01/2012	Conversion Method
Smith, Julie	CC	504	08/01/2012	Conversion Method
Sonstegard, Cassie	CC	505	08/01/2012	Conversion Method
Holloway, Jennifer	CC	506	08/01/2012	Conversion Method
Johnson, Amanda	CC	507	09/01/2012	General Method
Oberlander, Emily	CC	508	09/01/2012	Conversion Method
Wilson, Nona	CC	509	09/01/2012	Conversion Method
Nicholson, Molly	CC	510	09/01/2012	Conversion Method
Davis, Laura	CC	511	09/01/2012	Conversion Method
Hance, Andre	CC	512	09/01/2012	Conversion Method
Kusilek, Rachel	CC	513	10/01/2012	General Method
Flaherty, Allison	CC	514	10/01/2012	General Method
Smith, Anita	CC	515	10/01/2012	Conversion Method
Morlock, Joy	CC	516	10/01/2012	Conversion Method
Shunkwiler, Thad	CC	517	10/01/2012	Conversion Method
Coppinger, Kara	CC	518	10/01/2012	Conversion Method

Total Number for Type: 18

Laney, Amanda	CD	303394	08/20/2012	Standard Method
Blaske, Julie	CD	303395	08/20/2012	Standard Method
Johnson, Sally	CD	303396	08/20/2012	Standard Method
Ellering, Holli	CD	303397	08/20/2012	Standard Method
Snook, Jenny	CD	303398	08/20/2012	Standard Method
Flanagan, Denise	CD	303399	08/20/2012	Standard Method
Pickens, Dawn	CD	303400	08/20/2012	Standard Method
Bauer, April	CD	303401	08/20/2012	Standard Method
McMenamy, Mary	CD	303402	08/20/2012	Standard Method
Parks, Carmen	CD	303403	08/20/2012	Standard Method
Latch, Emily	CD	303404	08/20/2012	Standard Method
Woker, Stephanie	CD	303405	08/20/2012	Standard Method
Mark, Alyssa	CD	303406	08/20/2012	Standard Method
Robillard, Paige	CD	303407	08/20/2012	Reciprocity - Holds a current license
Ramberg, Jodi	CD	303408	08/20/2012	Reciprocity - Holds a current license
Kozel, Beverly	CD	303409	08/28/2012	Standard Method
Broyles, Craig	CD	303410	08/28/2012	Standard Method
Ellison, Lorna	CD	303411	08/28/2012	Standard Method
Paulon, Rebecca	CD	303412	08/28/2012	Standard Method
Hernandez, Amanda	CD	303413	08/28/2012	Standard Method
Miller-Marx, Kim	CD	303414	08/28/2012	Standard Method
Murphy, Kathryn	CD	303415	09/12/2012	Standard Method
McManus, Megan	CD	303416	09/12/2012	Standard Method
Baxter, Jeanine	CD	303417	09/12/2012	Standard Method
Sinyigaya, Speciose	CD	303418	09/12/2012	Standard Method
Schwandt, Joshua	CD	303419	09/12/2012	Standard Method
Pantha, Dharma	CD	303420	09/12/2012	Reciprocity - Holds a current license
Murphy, Sheila	CD	303421	09/28/2012	Standard Method
Richards, Leeanne	CD	303422	09/28/2012	Standard Method
Royer, Ronald	CD	303423	09/28/2012	Standard Method
O'Malley, Courtney	CD	303424	09/28/2012	Standard Method
Higgins, Alisha	CD	303425	09/28/2012	Standard Method
Schmidt, Rebecca	CD	303426	09/28/2012	Standard Method

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Youngdahl, Amie	CD	303427	09/28/2012	Standard Method
Leisch, Jaime	CD	303428	09/28/2012	Standard Method
Ronney, Gregg	CD	303429	09/28/2012	Standard Method
Bailey, Carrie	CD	303430	09/28/2012	Standard Method
Robinson, Brooke	CD	303431	09/28/2012	Standard Method
Anderson, Douglas	CD	303432	09/28/2012	Standard Method
English, Kathleen	CD	303433	09/28/2012	Reciprocity - Holds a current license
Henry, Megan	CD	303434	10/12/2012	Standard Method
Muotka, Rebecca	CD	303435	10/12/2012	Standard Method
Peterson, Adam	CD	303436	10/12/2012	Standard Method
Erichsen, Tamela	CD	303437	10/12/2012	Standard Method
Pokela, Katherine	CD	303438	10/12/2012	Standard Method
Mitchell-Schleicher, Karen	CD	303439	10/12/2012	Standard Method
Anderson, Pamela	CD	303440	10/12/2012	Standard Method
Butz, Rebekah	CD	303441	10/12/2012	Standard Method
Rieger, Mark	CD	303442	10/12/2012	Standard Method
Mosvick, Mark	CD	303443	10/15/2012	Standard Method
Murphy, Katherine	CD	303444	10/15/2012	Standard Method
Klatt, Brenda	CD	303445	10/15/2012	Standard Method
Bussert, Nicole	CD	303446	10/25/2012	Standard Method
Whiting, Nathan	CD	303447	10/25/2012	Standard Method
Hunsley, Tiffany	CD	303448	10/25/2012	Standard Method
Gross, Scott	CD	303449	10/25/2012	Standard Method
Kraak, Alexandra	CD	303450	10/25/2012	Standard Method
Honebrink, Sarah	CD	303451	10/25/2012	Standard Method
Corrigan, Kathryn	CD	303452	10/25/2012	Standard Method
Groth, Timothy	CD	303453	10/25/2012	Standard Method
Eid, Ahmed	CD	303454	10/25/2012	Standard Method
Ketelsen, Clyde	CD	303455	10/25/2012	Standard Method
Kennedy, Michele	CD	303456	10/25/2012	Standard Method
Downerd, Shaun	CD	303457	10/25/2012	Standard Method

Total Number for Type: 64

Clark, Barbara	PC	653	08/01/2012	Reciprocity Method
Lindemann, Margie	PC	1227	08/01/2012	Reciprocity Method
Pawlcyn, Aimee	PC	1228	08/01/2012	Reciprocity Method
Beckering, Pamela	PC	1229	08/01/2012	Examination Method
Hudgins, Nancy	PC	1230	08/01/2012	Examination Method
Truax, Pegann	PC	1231	08/01/2012	Examination Method
Pierce, Ruanita	PC	1232	08/01/2012	Examination Method
Anderson, Yvette	PC	1233	08/01/2012	Examination Method
Mason, Shawn	PC	1234	08/01/2012	Examination Method
Witter, Tiffany	PC	1235	08/01/2012	Examination Method
Gusovsky, Anna	PC	1236	08/01/2012	Examination Method
Brave, Nicholas	PC	1237	08/01/2012	Examination Method
Abrahamson, Jennifer	PC	1238	08/01/2012	Examination Method
Fletcher, Abigail	PC	1239	08/01/2012	Examination Method
Pantha, Dharma	PC	1240	09/01/2012	Reciprocity Method
Livingston, Tina	PC	1241	09/01/2012	Examination Method
Dahlstrom, Andrew	PC	1242	09/01/2012	Examination Method
Bartunek, Jennifer	PC	1243	09/01/2012	Examination Method
Lukaski, Rachel	PC	1244	09/01/2012	Examination Method
Kell, Jason	PC	1245	10/01/2012	Reciprocity Method
Congdon, Alice	PC	1246	10/01/2012	Examination Method
Espinosa, Danya	PC	1247	10/01/2012	Examination Method

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Laufenberg, Maureen	PC	1248	10/01/2012	Examination Method
Choudhuri, Enakshi	PC	1249	10/01/2012	Examination Method
Gammon, Lisa	PC	1250	10/01/2012	Examination Method

Total Number for Type: 25

Turner, Deborah	TP	1600	08/02/2012	Standard Method
Line, Tanya	TP	1601	08/17/2012	Standard Method
Holmquist-Burks, Anthony	TP	1602	08/17/2012	Standard Method
Bellows, Gabriel	TP	1603	08/17/2012	Standard Method
Krill, Patrick	TP	1604	08/17/2012	Standard Method
Knight, Sukimo	TP	1605	08/28/2012	Standard Method
Delisle, Melissa	TP	1606	08/28/2012	Standard Method
Stow, Megan	TP	1607	08/28/2012	Standard Method
Portner, Jamie	TP	1608	08/28/2012	Standard Method
Goldberg, Roger	TP	1609	08/28/2012	Standard Method
Spagenski, Eric	TP	1610	08/28/2012	Standard Method
Gerlach, Douglas	TP	1611	08/28/2012	Standard Method
Borre, Brian	TP	1612	08/28/2012	Standard Method
Johnson, Jamie	TP	1613	08/28/2012	Standard Method
Palacios-Hadlock, Chanda	TP	1614	09/12/2012	Standard Method
Bance, Angela	TP	1615	09/12/2012	Standard Method
Ronney, Gregg	TP	1616	09/12/2012	Standard Method
Sexton, Brian	TP	1617	09/12/2012	Standard Method
LaVoi, Rachel	TP	1618	09/12/2012	Standard Method
Engel, Scott	TP	1619	09/28/2012	Standard Method
Lee, Adam	TP	1620	09/28/2012	Standard Method
Walberg, Tracy	TP	1621	09/28/2012	Standard Method
Contreras, Alfredo	TP	1622	09/28/2012	Standard Method
Downerd, Shaun	TP	1623	09/28/2012	Standard Method
Haley, Jennifer	TP	1624	10/15/2012	Standard Method
Holzem, Leah	TP	1625	10/15/2012	Standard Method
Thorson, Matthew	TP	1626	10/15/2012	Standard Method
Smith, Cheryl	TP	1627	10/15/2012	Standard Method
Bjerke, Sarah	TP	1628	10/17/2012	Standard Method
Jones, Michael	TP	1629	10/19/2012	Standard Method
Perske, Daniel	TP	1630	10/23/2012	Standard Method
Gross, Scott	TP	1631	10/23/2012	Standard Method
Wilkus, Lisa	TP	1632	10/23/2012	Standard Method
Sitters, Randy	TP	1633	10/25/2012	Standard Method

Total Number for Type: 34

Total Number of Licenses: 141

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	<u>Last Name</u>	<u>First Name</u>	<u>License No.</u>	<u>Status</u>	<u>Expire Date</u>
1	Bruns	Steven	LPC00807	Expired	8/31/2010
2	Hill	Donna	LPC00068	Expired	9/30/2010
3	Lillegard	Debra	LPC00219	Expired	9/30/2010
4	Kraus Gahie	Kelly	LPC00224	Expired	9/30/2010
5	Tessel	Stevenson	LPC00560	Expired	9/30/2010
6	Johnson	Jody	LPC00565	Expired	10/31/2010
7	Hauser	Stephanie	LPC00276	Expired	11/30/2010
8	Ostermick	Jessica	LPC00882	Expired	2/28/2011
9	Teachout	Mary	LPC00889	Expired	2/28/2011
10	Innes	Lynda	LPC00895	Expired	3/31/2011
11	Lothe	Rebecca	cc00147	Expired	4/30/2011
12	Collins	Sarah	LPC00912	Expired	4/30/2011
13	Perry	Mahala	LPC00519	Expired	5/31/2011
14	Nodgaard	Trudy	LPC00502	Expired	5/31/2011
15	Olson	Elaine	LPC00196	Expired	7/31/2011
16	Quilty	Susan	LPC00787	Expired	7/31/2011
17	Barlow	Bonnie	LPC00951	Expired	7/31/2011
18	Garden	Janet	LPC00199	Expired	8/31/2011
19	Prokop	Christine	LPC00685	Expired	8/31/2011
20	Richardson	Cheryle	LPC00542	Expired	8/31/2011
21	Rootes	Katie	LPC00816	Expired	9/30/2011
22	Streff	Suzanne	LPC00251	Expired	10/31/2011
23	Maylender	Scott	LPC00252	Expired	10/31/2011
24	Stratton	James	LPC00427	Expired	10/31/2011
25	Graham	LeMonte	LPC00293	Expired	11/30/2011
26	Hansen	Amy	LPC00441	Expired	12/31/2011
27	Palmer	Corey	LPC00987	Expired	12/31/2011
28	Carpenter	Krista	LPC00127	Expired	1/31/2012
29	Goens	Sharon	LPC00731	Expired	1/31/2012
30	Lind	Rachael	LPC00327	Expired	1/31/2012
31	Feenstra-Daasch	Janet	LPC00469	Expired	1/31/2012
32	Engebretson	John	LPC01016	Expired	3/31/2012
33	Hill	Jessica	cc00302	Expired	4/30/2012
34	Fischer-Hancock	Cindy	LPC00492	Expired	4/30/2012
35	Seeger	Mary	LPC00640	Expired	4/30/2012
36	Flanders	Jason	LPC01044	Expired	5/31/2012
37	Trubiano	Lisa	LPC00352	Expired	5/31/2012
38	Herrera	Tracy	LPC00670	Expired	6/30/2012
39	DeMinck	Debra	LPC01060	Expired	6/30/2012
40	Dannenbring	Angela	cc00176	Expired	6/30/2012
41	Wahl	Kay	LPC00390	Expired	7/31/2012